

Senior Policy Analyst, Health Policy

[April 12, 2016]

The Bipartisan Policy Center (BPC) drives principled solutions through rigorous analysis, reasoned negotiation, and respectful dialogue. Founded in 2007 by former Senate Majority Leaders Howard Baker, Tom Daschle, Bob Dole and George Mitchell, BPC combines politically-balanced policymaking with strong, proactive advocacy and outreach.

As the only Washington, DC-based think tank that actively promotes bipartisanship, BPC works to address the key challenges facing the nation. Our policy solutions are the product of informed deliberations by former elected and appointed officials, business and labor leaders, and academics and advocates who represent both ends of the political spectrum. We are currently focused on health care, energy, national security, housing, immigration and the economy.

BPC is currently seeking a senior policy analyst to specialize in health policy research, writing and health policy development. Responsibilities include a variety of tasks in an often fast-paced environment, which requires teamwork and a willingness to assist co-workers in the full range of project activities. The successful candidate will be expected to learn quickly on the job and will have the opportunity to interact and engage with experienced health policy leaders. As part of a growing think tank, the policy analyst will also be challenged to think creatively about non-policy issues such as project direction, strategy, and bipartisanship.

Responsibilities

- Research and analyze federal and state health law and policy in the areas of Medicare, Medicaid, CHIP, long-term care financing and delivery, and delivery system reform;
- Write and edit a variety of documents ranging from detailed reports and policy briefs to memoranda, blog posts, and op-eds;
- Track and analyze relevant government and policy documents, including legislation, regulations, other agency guidance, and academic and policy research to inform policymaking;
- Participate as part of a team to develop policy options, identify and conduct outreach to health policy stakeholders including states, health care providers, health insurers, consumer organizations, academic researchers and other health policy experts; and
- Brief and provide technical assistance to external stakeholders, including congressional and agency staff in partnership with the Bipartisan Policy Center Advocacy Network (BPCAN), as well as internal and other external audiences.

Qualifications

- 3-5 years of experience in health policy, with knowledge in one or more of the following issue areas: Medicare, Medicaid, CHIP, health care delivery system reform, and/or long-term care financing and delivery;
- Familiarity with congressional and regulatory processes, the federal budget process, and congressional agencies such as CBO, GAO, MACPAC and MedPAC, and the ability to find and analyze congressional and federal agency documents;
- Strong research and writing skills;
- Ability to multi-task, work as part of a team, and produce documents quickly and efficiently;
- Advanced degree required, including a JD or Master's degree in health policy, public policy, health administration, public health, economic policy or related field;
- Quantitative background a plus, including experience with the data analysis programs (SPSS, SAS, etc.), a basic understanding of statistics, and experience using spreadsheets (such as Microsoft Excel)

BPC values interaction and collaboration across its departments and policy projects. Periodically there may be opportunities to contribute to new or expanding projects in other policy or functional areas.