Faculty Meeting  
October 14, 2015

In attendance: Dean Hassy Cohen, Min Wei, Todd Morgan, David Eshaghpour, Kelvin Davies, Caroline Cicero, Donna Benton, Kelvin Yen, Junxian Wan, Sean Curran, Jennifer Ailshire, Linda Hall, Cleopatra Abdou, Ed Schneider, George Shannon, Tara Gruenewald, Christian Pike, Liz Zelinski, Mara Mather, Dominic Alpuche, Valter Longo, Cary Kreutizer, Maria Henke, Kate Wilbur, John Walsh, David Lee,

I. Approval of Minutes: Motion to approve by Ed. Second by David Lee

II. Dean’s Report
      i. Hiring Process (Kremmen cluster hire is no go)
      ii. Send previous strategic plans to faculty
      iii. Several recommendations for recruits
      iv. Dean focus is on funding as well as disciplinary needs
      v. Integration with the University-connecting with other aging related groups
      vi. Dean’s number one goal is HIRING within next 6 months
   b. Renovation: starting with ground floor: primarily funded by Alan Davis’ gift for lounge and gallery. Library will become new student lounge. Former student lounge will be renovated to administrative personnel offices. Next phase will involve basement (old library storage) convert to a lab space to increase wet bench space and allow for growth. Third phase will be 2nd floor, inherited new space from former emeriti center. Fourth phase of renovation will be the third floor laboratories. Will we need to move labs outside of building? Move labs one by one? Third floor needs more funding for renos.
      i. North Wing: art gallery and student lounge, plus additional classroom (smart classroom). Kitchenette for lounge. Another conference room.
      ii. South Wing: Admin remodel to centralize staff and free up space on 2nd floor. Middle section will now be 9 individual offices.
   c. Good Neighbor’s Campaign: Please donate and represent Gerontology

III. Vice Dean’s Report
   a. Faculty Diversity and Casting the Net widely:
   b. Diversity Liaison: Susan Enguidanos. Every search needs diverse candidates, liaison will need to monitor
   c. Phi Kappa Phi: Self nomination process, talk with Kelvin if you want help
   d. Statistical Resource Center: on UPC campus. Kelvin is on committee will meet next week. Statistical resources available to everyone on campus
   e. Deans of Faculty Meeting Report
i. New faculty handbook online
ii. Lot of changes for NTT faculty
iii. Changes in CA employment law
iv. Post-doctoral affairs website-review. Dan Carino
v. Early retirement program is ending. Need to sign up by June 30\textsuperscript{th}. No early retirement program after.
vi. Spousal hiring’s (Elizabeth Grady) make it easier for schools to hire them

f. Research Dean’s Meeting Report
   i. NIH NSF committees, human subject research with specimens - rules and restrictions will be tighter. Everything will be traceable from beginning. Standardized repositories will be set up and run by government. Everything needs to be recorded and entered into system/mechanism. Data will be able to be traced back to human being.

g. Hanson Scholarship: Thorell family research scholarship. Will be decided at Retreat in February. For junior faculty TT or NTT one page proposal. Need proposals by January 11\textsuperscript{th}. Committee will meet in Feb and decide winner.

h. Incorporate NTT faculty in to school

IV. Faculty Council Report
   a. Online storage for docs faculty are working on. A place to access previous docs for all faculty to view. OneDrive? What can be shared? Ongoing records on decisions.
   b. Secret ballot process for voting. Non-tenure track appointments? What type of decisions should be secretly voted on?
      i. Policy implications/new faculty hires/etc. secret ballot?? Moved by Liz, seconded by Sean. All faculty in favor. Secret ballot decisions will need to be identified on agenda prior to faculty meeting.
   c. Review faculty governance document at next meeting
   d. Approach few people to serve on group to evaluate teaching faculty
   e. Sean Curran agreed to stay on as academic senate. Christian Pike will be his back up.

V. Committee Reports
   a. Ph.D. Committee: Quals on Monday, 5 people taking.
   b. Masters Committee: No update
   c. Undergraduate Committee: haven’t met, but classes growing and need teaching assistants. PI’s recommend position to grad students
   d. IT Committee: Office 365 issues. Make appointment with Kurt to review your PC
   e. Website Committee: Jennifer: website down
i. Build up Wikipedia presence. Draft content so Beth can update/create

f. Classroom Committee: no update, take off agenda until renovations are made

g. Academic Senate: identify wicked problems (3-5) that USC is positioned to address. There will no longer be a fall rush for Greek life. No longer able to recruit anyone for an honor society until they have been here for a semester. Sigma Phi Omega not affected because students do not qualify to join until at least one semester of grades.

h. Proposal to remove entity designation from faculty handbook, i.e., remove “non” from non-tenured faculty. If you want to remove NTT or non from faculty handbook talk to Sean.

VI. Appointments
a. Zach Gassoumous: Request to appoint as research assistant professor (currently research associate). Hassy motions to approve, Sean Curran seconds. All faculty are in favor.

VII. New Business
a. Air-conditioning issues. Will it be updated with renovations?